



SCHOOL FEE/LEVY POLICY

School Fees and Levies are reviewed each year in consultation with our Parish Priest and our school accountant and referenced to Catholic Education Melbourne guidelines and funding. Fees and Levies are determined and published to the community in the year prior.

The structure for Fees and Levies in 2023 is as follows:

The Individual Pupil Levy: (<i>Curriculum Levy</i>)	\$515.00 is payable before the 28 th February 2023 and is non-refundable
School (Family) Fees:	\$1500.00 Term 1 Instalment: \$500 due by 6 th April 2023 Term 2 Instalment: \$500 due by 23 rd June 2023 Term 3 Instalment: \$500 due by 15 th September 2023
Capital Levy:	\$115.00 due by 23 rd June 2023

Money raised from the collection of fees and levies allows us to offer our extra-curricula activities such as: Athletics Program, Swimming Program, Dance Program, Interschool Sports Program, excursions and so on as well as covering all stationery requirements for students, classroom and program supplies/resources.

Private income raised from levies also assists with the constant upgrading of systems and programs, funding of capital works, maintenance of our buildings as well as the school environment.

For families who enrol after the commencement of the school year, the following rates apply:

- Enrolment commencement during Term 1: 100% of TOTAL Fee and Levy Charges
- Enrolment commencement during Term 2: 75% of Pupil Levy
75% of Family Fee
75% of Capital Levy
- Enrolment commencement during Term 3: 50% of Pupil Levy
50% of Family Fee
50% of Capital Levy
- Enrolment commencement during Term 4: 25% of Pupil Levy
25% of Family Fee
25% of Capital Levy

It is important that all families be prepared to meet this financial commitment. Our policy, in keeping with that of the CECV, recognises that some families face difficulties and as such

consideration or concession may be given. If any family finds themselves in this situation they are asked to contact the principal via the school office.

Families who hold a valid Health Care Card will receive the Camp, Sports and Excursion Fund (CSEF) government rebate currently at \$125 per primary school aged child. The CSEF is paid per child, once and to one school only. If a child of a family receiving CSEF moves schools, the remaining balance of the CSEF will normally follow the child. Applications for the CSEF can be collected from the school office or are available to download from the school website. These are due to the office by 28th February.

For families who leave the school during the year, the following Fee and Levy reimbursements will be applied:

- Withdrawal of enrolment during Term 1: 75% reimbursement of Pupil Levy charged
75% reimbursement of Family Fee charged
75% reimbursement of Capital Levy charged
- Withdrawal of enrolment during Term 2: 50% reimbursement of Pupil Levy charged
50% reimbursement of Family Fee charged
50% reimbursement of Capital Levy charged
- Withdrawal of enrolment during Term 3: 25% reimbursement of Pupil Levy charged
25% reimbursement of Family Fee charged
25% Reimbursement of Capital Levy charged
- Withdrawal of enrolment during Term 4: 0% reimbursement of Fees and Levies

Evaluation:

This policy will be reviewed as part of the school's review cycle.

This policy was last ratified in November 2021.